

<u>Generic Terms</u>	<u>Airlines</u>	<u>Hactl</u>	<u>AAT</u>	<u>Freight Forwarder</u>
Airport Authority	AA	AA	AA	AA
Asia Airfreight Terminal	AAT	AAT	AAT	AAT
Airport to Airport Express		AAX		AAX
Aircraft Communications Addressing and Reporting System	ACARS			
Air Cargo Clearance System	ACCS	ACCS	ACCS	ACCS
Advanced Customs Information	ACI	ACI	ACI	ACI
CTO and RHO – Cargo Handover Point		AIMO (see below)	RAMP	RAMP
Apron Interface Management Office for Outbound Handling		AIMOE		
Apron Interface Management Office for Inbound Handling		AIMOI		
Airside Services (one of section of Hactl SDD to handle apron interface operation)		Air/Airside		AIRSIDE
Air Conditioner Unit	ACU			
Airport Express Line (MTRC)	AEL	AEL	AEL	AIRPORT EXPRESS/AEL
Freight Planned/ booking on a flight	ALLOTMENT or FBL (Flight Booking List)	ALLOTMENT	ALLOTMENT	ALLOTMENT
Airport Lightning Warning System		ALWS		
Air Mail Centre	AMC	AMC	AMC	AMC
Airline Operators Committee	AOC		AOC	

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Airport Operations Control Center (Airport Authority)	AOCC		AOCC	AOCC
Airport Operations Control Center (Airport Authority) - Public Announcement	PA - AOCC			AOCC
Aircraft On Ground	AOG	AOG	AOG	AOG
Automated People Mover	APM (無人駕駛)			
Actual Time of Arrival	ATA	ATA	ATA	ATA
Air Traffic Control	ATC	ATC	ATC	ATC
Actual Time of Departure	ATD	ATD	ATD	ATD
Cargo Attached to Air Waybill	ATT	ATT	ATT	
Automation Transfer Vehicles (one of system parts of CSS)		ATV		
Livestock	AVI	AVI / 牲口	AVI	AVI
Cargo Break Down		B/D / 拆貨		B/D
Cargo Build Up		B/U / Build 裝貨		B/U
Passenger Terminal Basement	Basement	BAS / Basement		
Aircraft Parking Bay	Bay位	Bay位		
Boundary Cross Facilities	BCF			
Business Continuity Plan	BCP	BCP	BCP	
Bulk Cargo Distribution System (one of system parts of CSS)		BCDS		

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Bulk Cargo Handling Centre (Lanside Services Office for Bulk Cargo Acceptance and Release 1/F)		BCHC1 (1樓東) / BCHC2 (1樓西)		
Bulk Cargo Refrigeration Centre		BCRC / 細Cool Room / 細雪房		COOL ROOM
Bulk Cargo Services (one of sections of Hactl SDD to handle cargo B/D and B/U)		BCS		BCS
Bulk Cargo Control Unit (Office of BSS control and monitoring and BCS Customer Service Ambassador 3)		BCU		
Baggage Handling system	BHS			
BSS Yellow Box (BSS Loaded Device)		BOX / 大兜		兜
Box Storage System		BSS	ASRS (Automated Storage and Retrieval System)	BSS
Shipper/ Consignee Prepacked Unit	BUP/PPK	BUP	BUP	PREPACKED
Cargo 2000 Consignment	C2K	C2K 貨		
Customs & Exercise Department	C&E	C&E		C&E
Civil Aviation Department	CAD	CAD	CAD	CAD
Cargo Attendant Accompanying Shipment	CAT			

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Charges Collect (Air waybill Freight related)	CC			CC
Cargo Charges Correction Advice (AWB Freightage related)	CCA	CCA		CCA
Controlled Chemical Shipment	CCH	CCH		
Change of Consignee's Name and Address	CCNA			CCNA
Cargo Collection Office (Warehouse)			CCO	WAREHOUSE
Closed Circuit Television	CCTV	CCTV	CCTV	CCTV
Partial Shipment delivery due wither to request for pending survey, Unable to Locate for delivery or detained			CDIF	
Cargo Examination Report		CER / 驗貨紙		驗貨紙
Commercial Important Cargo	CIC	CIC		
Cosac Consignment Notification		CNF		CNF
Consignment Record	CNR	CNR	CNR / CAR	CNR
Customer Representation Unit (one of sections of SDD to represent and handle airline operation)		CRU		
Cargo Storage System		CSS (Container Storage System)		CSS/MHS
Cargo Irregularity			CIR	CIR
Community System for Air Cargo		COSAC		COSAC

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Company Mail	CO-Mail			CO-MAIL
Company Material	COMAT		COMAT	COMAT
Contingency Response Centre	CRC	CRC	CRC	
Courier	COU/ Q/ VEX	COURIER	COURIER/CBV	COURIER
Cargo Storage System		CSS	MHS	Warehouse
Transfer shipment to other carrier	CT	CT	TRM	TRM
Cargo Terminal Operator	CTO	CTO	CTO	CTO
Central Transfer Facility	CTF			
Centralized Load Control	CLC		CLC	
Customer Airlines	CA			
Dah Chong Hong – Dragonair Airport GSE Service Limited	DAS	DAS		
Denied Boarding	DB			
Data Centre (Operation Documentary Control Office)		DC		DATA CENTRE
Dangerous Drugs	DD			
Departure Control System	DCS			DCS
Direct Delivery Services	DDS			DDS
Demurrage charges - A variable fee charged to carriers and/or customers for the use of carrier owned ULD's beyond the free time allotment	Demurrage	Demurrage		Demurrage

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Dangerous Goods	DG	DG	DG	DG
Dangerous Goods Shipper's Declaration for Dangerous Goods	DGD	DGD	DGD	DGD
Dangerous Goods Storage Room		DG 房 / 危險倉		危險倉
Dangerous Goods Regulation	DGR			DGR
Diplomatic Cargo	DIP	DIP	DIP	DIP
Document Irregularity			DIR	DIR
Dispatch Number (Mail shipment number)	DN	DN		
Emergency & Accident	E & A			
Excess Baggage	EB			
ULD & Bulk Load Weight Statement or Signal	Deadload Weight statement or UWS		DLS	
E-Freight Consignment with accompanying paper Documents	EAP	EAP	EAP	e DOCUMENT
Cargo Shipment Arrival Notice			eCAN	ARRIVAL NOTICE
E-Freight Consignment with no accompanying paper Documents	EAW	EAW	EAW	
CTO/RHO Export Handover Form		EFS (Export Flight Sheet) or e-Export Flight Sheet	mOFS (mobile outbound flight sheet) / mIFS	

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		(Electronic notification issued by Hactl to RHO for outbound ULDs handover)		
Electronic Air waybill	e-AWB	e-AWB	e-AWB	e-AWB
Export Cargo Reject Form		ECRF / Reject Form		REJECT FORM
Electronic Data Interchange	EDI	EDI	EDI	EDI
Equipment in Compartment	EIC	EIC		
Express DHL (direct tow of express cargo between DHL warehouse and aircraft)	EPD	EPD		
Express DHL/Hactl mix-load (DHL express cargo in either prepacked or bulk/mix-load forms being process via Hactl airside)	EPH	EPH		
Tenant Express Cargo	EPX	EPX	ECT	
Express Cargo Terminal	ECT	ECT	ECT	ECT
Electronic Cargo Acceptance Receipt		eRCL	mRCL	e RCL
Electronic Manifest (Tradelink)	EMAN	EMAN	EMAN	Transmit Traxon

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Emergency Response Plan	ERP			
Estimate Time of Arrival	ETA	ETA	ETA	ETA
Estimated Time of Departure	ETD	ETD	ETD	ETD
Elevated Transfer Vehicle (ULD transfer in warehouse system)			ETV	
Empty Unit Control Office		EUCO	UCO	UCO
Cargo has been received unmanifested or found during Warehouse check	FDCA	FDCA	FDCA	FDCA/SURPLUS
Airline Flight Manifest Message (for Cargo)	FFM	FFM	FFM	MANIFEST
Facility Management Office			FMO	
Outbound Flight Use (Empty ULDs for Outbound Flight Use)		FLT USE		
Consol List Message (electronic means for house waybills)	FHL	FHL	FHL	FHL
Flight Information Display System (by Airport Authority)	FIDS	FIDS	FIDS	FIDS
Pallet and Container Loader (lower deck or main deck loader - for aircraft loading)	FMC (Brand Name)	LDL MDL / FMC		FMC
Foreign Object Damage	FOD		Damage	Damage
Air Waybill Data Message (electronic means for Master AWB)	FWB	FWB	FWB	FWB
General Cargo Rate	GCR			GCR
Ground Handling Agent	GHA	GHA	GHA	GROUND HANDLER

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Hanging Garments	GOH	GOH		GOH
Ground Power Unit	GPU			
Ground Support Equipment	GSE	GSE	GSE	
Hong Kong Air Cargo Industry Services Limited		HACIS		HACIS
HongKong Association of Freight Forwarding and Logistics Limited	HAFFA	HAFFA	HAFFA	HAFFA
House Air Waybill	HAWB	HAWB	HAWB	HAWB
Hactl Control Centre		HCC		CONTROL
Hactl Client Device (Operation system)		HCD		
Heavy Cargo 150kgs or more	HEA	HEA	HEA	HEA
Handheld Terminal (Mobile handheld PC for operation)		HHT / Handheld		
Hactl Tracing Office		HTO / Tracing		TRACING
Hactl ULD Centre (Empty ULDs acceptance and release handling centre)		HUC / 浮台		UCO
Human Remains Shipment	HUM	HUM / 財記		HUM
House Waybill	HWB	HWB	HWB	HWB
Hong Kong-Zhuhai-Macao Bridge	HZMB			
Apron Transfer	Tarmac	Tarmac	Tarmac	

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(connection time less than 3 hours)	"M" Type, Quick Ramp Transfer (QRT), Tight connection			
International Air Transport Association	IATA			IATA
International Civil Aviation Organisation	ICAO			ICAO
Interface Transfer (connection time 3-5 hours)	Interface (or IF)		Interface	
Inbound Handover Form (Document to certify inbound ULDs handover from RHO to Hactl))		IHF / 入口數紙		
Immediate Release for urgent cargo such as PER/AVI	IMR	IMR	IMR	IMR
Immediate Release for general cargo under certain conditions	IMX	IMX	IMR	IMR / IMX
Information Exchange Scheme for Air Cargo	ISAC	ISAC	ISAC	ISAC
Left Behind Consignment			LBD	
Landside Services (One of sections of Hactl SDD to handle cargo acceptance and release)		LAN / Landside		LANDSIDE
Logistic Control System (CSS ULDs logistic operation system)		LCS		
Logistic Services Department (OR)		LSD		
Minimum connection Time	MCT	MCT	MCT	MCT
Minimum Turnaround Time	MTT			
Minishipment		小件貨		MINISHIPMENT
Minishipment Handling Centre (Handle minishipment)		MHC / 小件		小件中心

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Material Safety Data Sheet	MSDS	MSDS	MSDS	MSDS
Neutral Air waybill	NAWB	NAWB	NAWB	NAWB
Newspaper / Magazine shipment	NWP	NWP / 報紙		
Cargo is onhand, but Air waybill is missing	MSAW	MSAW	MSAW	HCMP
Master Air Waybill	MAWB	AWB	MAWB	MAWB
Cargo has not been received as manifested, or has not being found during warehouse check	MSCA	MSCA	MSCA	MSCA
Miscellaneous Charge Order	MCO			MCO
Electronic Unit Load Assignment			mULD	
Munitions of Wars	MUW	MUW		
Movement (Message for Arrival or Departure of An Aircraft)	MVT			
Special Load Notification to Captain	NOTOC	NOTOC	NOTOC	LOAD ADVICE
North Satellite Concourse	NSC			
Onboard Mail Message (by telex)	OBMM			
On Board Courier Cargo	OBC	OBCC	OBC	OBC
On-Board Courier Baggage Services		OBCC		OBCC
Open Bond Services (Cargo bond charge office)		OBS / Open Bond		
On Company Service mail	OCS			

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Overhang item	OHG	OHG / 長野	OHG	
Oversize Out Guage	OOG			
On-time Performance	OTP	OTP	OTP	
Pre-arrival Customs Clearance Office		PACCO		
Perishable Cargo Handling Centre		PCHC / 水貨區 PCHC1 / 地水 PCHC2 / 1水		水貨區
Perishable Cargo		PER / 水貨		PER
Pallet Container Handling System (In Warehouse)			PCHS	
Premanifest		PMF / Preman		PRE MAN
Charges prepaid (Air Waybill Freight related)	PP			PP
Prepacked unit	PPK / Prepack	PPK / Prepack	PPK	Prepack
Pre-clearance Team Office		PTO / 清關組		
Prepack Centre		UCHC (G/F East and West)		
Proof of delivery (at destination)	POD	POD	POD	POD
Prepack Centre		UCHC (G/F East and West)	PCA	
Precision Timing Schedule	PTS			
Polythene Sheet	PVC	PVC / 膠紙		PVC

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Regulated Agent Regime	RAR	RAR	RAR	RAR
Cargo Acceptance Receipt (“Reception Check List” (RCL) is a document issues by CTO to certify the acceptance of cargo by terminal)	RCL	RCL	RCL	RCL
Ramp Coordinator	RCO			
Ramp Handling Operator – Coordinates all ramp activities	RHO	RHO	RHO	
Remote Transfer Facility for online baggage screening	RTF			
ULD Stock Check Message	SCM	SCM	SCM	INVENTORY
Special Handling Code		SHC		SHC
Special Drawing Right	SDR	SDR		SDR
The Societe Internationle de Telecommunications Aeronautiques	SITA	SITA	SITA	
Skid pallet / Bundle shipment		Skid / Bundle / 地貨		SKID
Services Level Agreement	SLA			
Shipper's Letter of Instruction	SLI	SLI		FORM 紙
Soft Cargo		SOF		
Standard Operating Procedures	SOP			SOP
Spreader Board	SPB	SPB		

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Document for consignee to collect inbound consignment	SRF (Shipment Release Form)	SRF / 放貨單 / 出關紙	SRF	SRF
Super Terminal 1		ST1		ST1
Schedule Time of Arrival	STA	STA	STA	STA
Scheduled Time of Departure	STD	STD	STD	STD
Strong Room for Valuable Cargo		STR / 夾萬房	VAL	夾萬房
Survey inspection for the damaged shipment	SVY	SVY		SURVEY
Shock Watch Cargo		SWC / 變色龍		
Truck Access Card		TAC		
Trucks Control Office		TCO		
Transit Mail Centre		TMC / 轉口郵		轉口郵政
Transport Operations (for loading sequence)	T/O	T/O	T/O	T/O
The Air Cargo Tariff Manual	TACT			TACT RULE
Terminal Charges	TC			T/C
Tie Down Equipment	TDE	TDE		
Tenant's Restricted Area	TRA	TRA		
Tow Tractor		Tractor / 拖頭		拖頭
Truck parking dock inside terminal		Truck Dock		Truck Dock

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Transshipment Mail		TSM		
Twenty-foot ULD Handling Centre		TUHC / 20呎中心		
Air Cargo Transfer Manifest	TRM	TRM	TRM	TRM
Transportation Security Administration (U.S.A)	TSA			TSA
Unit Flight Assignment			UAF	
ULD Control Receipt (interlines transfer)	UCR		LUC	
Unitised Cargo Refrigeration Centre		UCRC / 大Cool Room / 大雪房		
Unitised Cargo Handling Centre (PPK Handling)		UCHC1地東 / UCHC2地西		
ULD Control Message	UCM	UCM	UCM	
ULD Exchange Control Message (interlines transfer)	LUC			
ULD Identification Tag	UIT	UIT	UIT	TAG
Unit Load Device	ULD	ULD	ULD	ULD
ULD Logistics Control Unit (Office of CSS control and monitoring and AIR Customer Service Ambassador 3)		ULU		
The four-digit number assigned by the United Nations Committee of Experts on the Transport of Dangerous Goods to identify a substance	UN Number	UN Number		UN Number
Transfer unit to other carrier	UT	UT	LUC	
Unable to Locate			UTL	

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Outbound ULD Transfer List		UTL	OTL	
Unit Release Form	URF	URF	EIR	URF / EIR
Cargo has been Manifested on a Departed Flight but not loaded	SSPD (or short-shipped)		SSPD	
Valuable Cargo	VAL	VAL / 夾萬貨		VAL / 夾萬貨
Vehicle Information System		VIS	Truck Control	TRUCK INFO
The room reserved for Very Important Person in Passenger Terminal Building	VIP Room			VIP Room
Vulnerable Cargo	VUN	VUN	VUN	VUN
Wrongly forward	WFWD	WFWD	WFWD	
Workstation Module Office (CTO)	Module	WMO	Workstation	Warehouse
Priority or Express Cargo	XPS	XPS	as per airlines codes (e.g. XPS)	Express/ Priority Cargo
X-ray handling		X-ray		x-ray

Following terms chinese only:

Build up Netting		釘網		釘網
Caster Mat		波子盆		波子盆

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Frozen Cargo		雪貨		雪貨
Hactl House-container		藍櫃		
Hactl warehouse pallet (HWP)		黃板		
Hactl Dolly		斑馬dolly		Dolly
Hactl H-container dolly		中Dolly		Dolly
HAS Dolly		HAS Dolly / 黃色dolly		Dolly
JATS Dolly		JATS Dolly / 紅色 dolly		Dolly
Partial Release Shipment		Part 單		Part 單
Partial Release Form		PRF / Part 單紙		Part 單紙
PPK pallet covered by black / opaque PVC		黑金剛		黑金剛
Release empty ULD		交吉		交吉
Radioactive shipment storage room		輻射房		
Transfer ULD to dolly from CSS		過山		過山
Small box shape cargo		骰仔		骰仔
Soft bag heavy cargo (like sand bag)		糯米雞		糯米雞
Soft long shape cargo (like cloth roll)		腸粉		腸粉
16-ton forklift		大怪獸		
Live Stock Handling Centre		馬房		生口房

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Contour Gauge		師父架		
Document of security escort at truck		騎車紙		